

# **Waupun Area Junior/Senior High School Rules of Eligibility**

## **For all 7th-12th grade students**

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### **The following rules apply to all student athletics/activities:**

1. Permission of parents and appropriately signed code of conduct agreement form.
2. A copy of the rules of eligibility, signed by both the student and parents must be on file prior to participation.
  - a. A commitment to this policy becomes effective upon signature and remains so throughout the student's high school years.
  - b. Offenses carry over from year-to year.
  - c. This policy will be reviewed with the students by coaches and advisors.
3. Athletes must have a WIAA current physical card/alternate year card on file in the School office.
4. Complete an Impact Concussion Test with the Athletic Trainer.
5. A signed Parent & Athlete Concussion agreement housed by the Athletic Trainer.

### **Academic Expectations:**

1. If a student receives one or more failing grade(s) at the end of a trimester, he/she will be ineligible to participate for fifteen (15) school days.
  - a. The student will be able to practice but not represent Waupun Area Junior/Senior High School in any competition.
  - b. Once the following trimester has started, grades will be checked every 15 days. The 16th school day, 31st school day (mid trimester) and 47th school day.
2. Students must make up incomplete work within two weeks after the beginning of a subsequent trimester or the incomplete grade turns into an F for the trimester.
3. A student receiving one failing grade in the previous trimester will regain eligibility in the new trimester after 15 school days, but will be placed on probation after that time period. The student must be passing all classes by the end of the 31st day (mid trimester) to remain eligible.
4. Trimester grades will be used to determine eligibility and will take effect as soon as the grades are posted after being received by the main office.

### **School Behavior Consequences:**

1. School detentions:
  - a. Students who receive detention during the school day will need to serve that by the end of the next school day.
  - b. Unserved detentions need to be served in a timely manner. A timely manner means serving it within three school days. If not, served additional consequences may be added.
2. School suspensions:
  - a. Students serving any type of suspension (ISS or OSS) are ineligible to attend or participate in any extra or co-curricular activity taking place on the date(s) they are actually serving the suspension. This includes a weekend or holiday if a day of suspension precedes and follows it.

**Attendance:**

1. In order for each student to participate in a contest, event, performance he/she must be in school for all of their classes unless pre-excused by a doctor's note or a pre-ab.
2. They also need to be in attendance the day after a competition.

**Coaching Clause:**

1. Advisors and coaches have the right to enact and enforce additional rules to those included in this policy.
  - a. They must be provided to the student and activities director in writing by the first day of their practice.

**Responsibility Clause:**

1. For a first rules violation only, a student will be given the opportunity to self refer and demonstrate honesty and responsibility during an investigation of a violation.
  - a. This needs to take place within 48 hours of the violation with notification done to the Head Coach or Activities Director.
  - b. A reduction in the suspension up to a maximum of  $\frac{1}{2}$  of the stated violation consequences can occur if the responsibility guidelines are met.
    - i. This will be determined by the Activities Director and/or Administration.

**Transportation to School Sponsored Events:**

1. Student participation transportation to athletic events and school activities is the responsibility of the school district.
2. For liability reasons, students must travel to and from athletic events and school activities in vehicle(s) approved by the principal.
  - a. School buses and school-owned vehicles will be used as a rule.
  - b. Student driven vehicles are not permitted.
  - c. Students may ride with their own parent if a written note is given to the coach or advisor.
  - d. Students may not ride with parents other than their own.

## **Categories of Participation**

In order to establish standards to apply to the many extracurricular/co-curricular activities offered to Waupun Area High School students, two categories of participation are defined.

**Category 1**

Athletics, Dance Team

This category includes school activities which involve the student in competition against other students or are of a nature where the student involved is representing Waupun Area High School. Awards or recognition of some kind usually accompany these activities.

**Category 2**

Clubs, Activities

This category includes all activities that students volunteer for. These activities are designed to meet the special interests that are expressed by students. They consist of clubs and other recreational type activities that provide an outlet for student interests. Any violation will be presented to a panel to decide consequences.

## **Violations: The following types of conduct are violations:**

1. Use buying, selling, distribution and/or possession of tobacco, drugs, alcohol, performance enhancing substances or paraphernalia associated with controlled substances.
2. Any student found by the criminal justice system to be in violation of federal, state, or local statutes will be considered in violation of this code and will receive consequences as deemed appropriate by a panel consisting of: a head coach, the activities director, assistant principal and principal.
3. Any other conduct unbecoming of an athlete including misuse of social media and academic dishonesty.

## **Violation Procedures:**

1. Reporting of Violations: All violations of the Rules of Eligibility of Waupun Area Junior Senior High School shall be reported. This report shall include all circumstances, and shall be presented to the Activities Director. Only reports received within six months of the incident will be considered.
2. Communicating the Rules of Eligibility to parents and students: An annual meeting will be held each summer in order to present the rules of eligibility to all incoming athletes and their parents. Additionally, there will be a filming of the annual meeting and students/parents that do not attend the meeting will be expected to view the presentation. An athlete and their parent(s) must attend a meeting prior to the athlete competing in interscholastic competition. It will be the responsibility of each head coach to explain to his/her team, any modifications of the rules. Athletes and parents must sign a rules of eligibility each year.

## **Appeals:**

1. Parents/guardians and the student shall be notified that a violation report has been received and that an investigation is being made. After investigating a violation report, the Activities Director shall meet with the student to discuss the findings. Should the violation report prove to be valid, the appropriate consequence shall be issued.
2. After a suspension is issued, a student/parent/guardian may formally appeal the decision in writing to the principal. Appeals must be made within 14 days of notice to the parents. The principal shall notify the appeal board, set up a hearing date, and send appropriate notices. The student shall remain eligible during this appeal process.
3. Appeal Board--The purpose of the Appeal Board is to hear and consider all appeals by suspended students. The members of the Appeal Board shall be:
  - Principal
  - Activities Director
  - One additional coach/advisor
  - Two non-coach faculty members\*\*The principal may appoint alternates for members unable to attend.
4. The Appeal Board shall invite the person making the charge, the student involved, and parent(s) or guardian(s) to the meeting. Each participant will be given the opportunity to make a presentation. The Board shall make its final decision after listening to the presentations. Discussion shall be mediated by the principal. Informal questioning and/or cross examination shall be allowed. At the end of the discussion a ballot will be taken and the chairperson shall announce the results of the ballot.

5. The Appeal Board may proceed in the absence of the appellant or his/her representatives, who, after due notice, fail to present or fail to request a postponement. Postponement requests are to be directed to the principal two school days prior to the date of the appeal. Continuation of due process for athletes is in the WIAA handbook.
6. If a student feels he/she has been unfairly accused and suspended, the student has the right to appeal as is outlined in the school district's due process procedures.

## **Consequences for Code Infractions**

### **Category 1**

The consequences for violation of Category 1 are as follows:

- A. **First offense** -- suspension for 25% of the number of regular season contests.
- B. **Second offense** -- suspension for 50% of the number of regular season contests.
- C. **Third offense** -- suspension for the remainder of their high school career, unless the student participates in an approved treatment program and serves a minimum of one calendar year suspension.

### **Category 2**

Each advisor will monitor his/her respective group in addition to information from the Activities Director to uphold and maintain reasonable expectations. In cases where disciplinary actions arise, a panel consisting of a head coach, advisor, activities director, club/activity officer or SALT student, and administrator will review the infraction. This situation will be discussed with the panel anonymously (the panel will not know the name of the student) and appropriate consequences will be issued.

**WAUPUN AREA HIGH SCHOOL  
EXTRACURRICULAR CODE OF CONDUCT**

Extracurricular activities at Waupun Area High School are considered to be an extension of the student's learning process; however, extracurricular activities are a privilege and are at the discretion of the School Administrator. The primary purpose of extracurricular activities is to promote growth of citizenship through involvement in participatory activities. It is a privilege to participate in extracurricular activities; therefore, a high level of conduct is required. The expectation of the School district of Waupun is that coaches/advisors place the same emphasis on growth through learning that they do in the classroom, and that the students adhere to the same principles of good conduct, self-improvement, responsibility, dedication and good citizenship that are required within any educational setting. Behavioral standards applied during the school day will apply during extracurricular activities.

We agree to abide by the Code of Conduct as stated above.

**Detach and Return to the High School Main Office**

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**Parent-Athlete Rules of Eligibility  
Sign-Off Form**

I certify that I have read, understand, and agree to abide by all of the information in this document. I further certify that if I have not understood any information contained in this document, I have sought and received an explanation of the information prior to signing this statement.

Waupun Area High School  
School Name

\_\_\_\_\_  
Parent/Guardian's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student-Athlete Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Student-Athlete's Printed Name

**This form must be completed and submitted to the Main Office prior to a student being declared eligible to practice and compete.**