



WARRIOR WORDS

***** Your Source for Waupun Area School District News and Information. *****

www.waupun.k12.wi.us | August 2017

Message

from the District Administrator:



Welcome to another edition of Warrior Words, a newsletter about your greatest investment—our community's children!

Continuous improvement is imperative to the success of our school district. The Waupun Board of Education believes in a commitment to high academic achievement, strong communication, wise use of district resources, and nurturing the conditions for an engaging and motivating workplace environment. Therefore, the Board approved a new vision and mission statement at the July meeting. They wanted something that would reflect the innovation that has been occurring in our academic programs across the district. The new vision statement reflects just that: "A catalyst for innovation resulting in student success." The new mission statement guides our collaborative work as educators: "Acting together to maximize every student's potential."

The Board has also been developing a new three-year strategic plan which incorporates data checkpoints at sixty day intervals to monitor our progress on each of the strategic goals. The District will be mailing information on the new strategic plan in early fall.

Finally, the principals have been hard at work to enhance the way we educate our students. Several new teachers were added to the Rock River Intermediate staff to reduce class sizes to approximately twenty students per class. Our commitment to student success are also reflected in the renovations that will occur next summer in the building. (Please see article to the right.) Additionally, we will be entering our third year in the Partnerships in Comprehensive Literacy which has strengthened the way students read, write, and discuss literature.

I am honored to be a part of the Waupun Area School District and look forward to continuing our success!



Tonya Olson, Ed.D.



CONSTRUCTION UPDATE EXCITING WORK IN PROGRESS!



Thank you for your patience during this time!

Construction is in full swing throughout the district. The athletic complex, consisting of a track with varsity soccer field in the infield, eight tennis courts, a concession stand, and storage facility, should be completed by the end of October. It has been exciting to see the progress on this area. If you are in the neighborhood, take a trip down Shaler Drive and see it for yourself!

MEADOW VIEW PRIMARY

Construction on the new parent pick up/drop off sites will begin at Meadow View Primary and SAGES at the beginning of August. Communication will be sent home to parents regarding different pick-up and drop-off locations throughout the school year. The goal will be to get one layer of asphalt on the new driveways and parking lots by winter at both schools.

The footings and foundation for the new gymnasium at Meadow View Primary will be poured in September as well. Construction for the gymnasium will occur throughout the remainder of the school year. Consequently, bus traffic and staff parking will be relocated. However, no interruption to learning will occur as the internal remodeling is scheduled for the summer of 2018.

ROCK RIVER INTERMEDIATE

At Rock River Intermediate School, work will begin on the new office location (which is the old home economics room for those of you who attended high school there!) Construction will occur on that entire wing of the building from September to February. Once these new offices and special education rooms are completed, work will begin on the current office area to renovate it into additional cafeteria space. This will finally allow us to go from five lunch periods down to three. The remainder of the work will be completed during the summer of 2018.

SCHOOL FOR AGRICULTURAL AND ENVIRONMENTAL STUDIES (SAGES)

SAGES will see some exciting changes! The foundations and footings will be poured at the beginning of September for the new library/media center which will be located on the south side of the building. This will result in some changes to the parent pick-up and drop-off routes. We will send home specific information to parents regarding the changes in September. The new driveway will receive a layer of asphalt this fall. It will be nice to not worry about potholes and puddles!

We have currently blocked off the entire south wing of the building and have relocated these classrooms for the start of the school year. Renovation will take place on this entire hallway to include a new agriculture room with a teaching kitchen that opens up to the library media space. A new greenhouse will be added right outside this room where a storage shed currently stands. The art and music rooms will be freshened up as well.

In the summer of 2018, the building will receive new siding, windows, entryway, office, and extensive remodeling to the remainder of the classrooms.

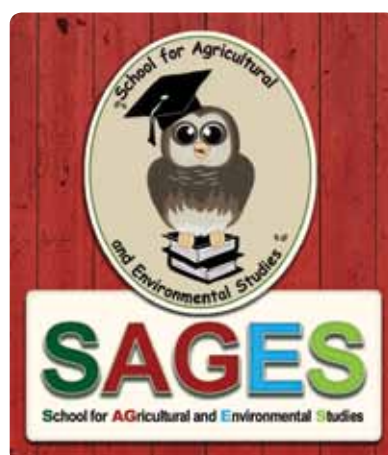
HIGH SCHOOL

Work will begin soon on the fitness center addition, new greenhouse, and ag/technology center. The new ag/technology center will be a 7500 square foot facility that includes a paint booth, tool crib, and several large pieces of equipment. The classroom portions will house the Project Lead the Way lab and a small office space for our student-run business, Warrior Fabrication. The goal of this facility is to provide students with hands-on experiences that mirror the fabrication and engineering work they may do as a career. We welcome area businesses to partner with us. For more information about being a business partner or about Youth Apprenticeship, contact Doug Disch at 920-324-9341 ext. 2838.



SAGES RECEIVES THE TITLE 1 SCHOOL OF RECOGNITION AWARD

SAGES received the Wisconsin Title I School of Recognition award from State Superintendent Tony Evers. Pictured with Evers are Principal Jewel Mucklin, Beth Plier, and Erin Fitch.



200 S. Depot Street | Fox Lake, WI 53933

Phone: (920) 928-3136

The school for Agricultural & Environmental Studies (SAGES) is a public charter school, grades 4K-6, in the Waupun Area District. SAGES utilizes project-based learning with an emphasis in agriculture and environmental sciences.

Cultivating Inquiry and Growing Minds.



Walls Optional.

SPEECH AND LANGUAGE SCREENING

The Speech-Language Pathology Department of Waupun Area School District is offering speech and language screening that is open to ALL 3 year olds (by September 1st) and 4 year olds (to include those entering 4K this fall). If you have any concerns about your child's speech and/or language development, this is a great opportunity to have them screened!

The screenings will take place at Meadow View Primary School, located at 601 Grandview Ave, Waupun, on September 5th and 6th. If your child is in 4K, please coordinate with your child's 4K screening on the same day. If you have concerns regarding your child's speech and language development, and would like your child to receive this service, please contact Linda Meagher, District Secretary, at 920-324-9431 ext. 2117 or lmeagher@waupun.k12.wi.us. More information may be found on our website at <http://www.waupun.k12.wi.us/district/sped.cfm> or by contacting Wendi Dawson, Director of Student Services at 920-324-9341 ext. 2188 or wdawson@waupun.k12.wi.us.



NATIONAL SCHOOL LUNCH AND BREAKFAST PROGRAMS, SPECIAL MILK PROGRAM

The Waupun Area School District today announced its policy for children unable to pay the full price of meals served under the National School Lunch Program and School Breakfast Program or milk for split-session students served under the Special Milk Program. Each school office and the central office has a copy of the policy, which may be reviewed by any interested party.

The following household size and income criteria will be used for determining eligibility. Children from families whose annual income is at or below the levels shown are eligible for free and reduced price meals or free milk if a split-session student does not have access to the school lunch or breakfast service.

the family should contact the school. Such changes may make the household eligible for reduced price meals or free meals or free milk if the household income falls at or below the levels shown above, and they may reapply at that time.

Children formally placed in foster care are also eligible for free meal benefits. Foster children may be certified as eligible without a household application. Households with foster children and non-foster children may choose to include the foster child as a household member, as well as any personal income available to the foster child, on the same application that includes their non-foster children. The information provided by the household on the application is confidential.

Public Law 103-448 limits the release of student free and reduced price school meal eligibility status to persons directly connected with the administration and enforcement of federal or state educational programs. Consent of the parent/guardian is needed for other purposes such as waiver of text book fees.

FAMILY (Household) Size	FAMILY SIZE INCOME SCALE For Determining Eligibility for Free and Reduced Price Meals or Milk		MONTHLY INCOME LEVEL	
	FREE Must be at or below figure listed	REDUCED PRICE Must be at or between figures listed	FREE Must be at or below figure listed	REDUCED PRICE Must be at or between figures listed
1	\$15,678	\$15,678.01 and \$22,311	\$1,307	\$1,307.01 and \$1,860
2	21,112	21,112.01 and 30,044	1,760	1,760.01 and 2,504
3	26,546	26,546.01 and 37,777	2,213	2,213.01 and 3,149
4	31,980	31,980.01 and 45,510	2,665	2,665.01 and 3,793
5	37,414	37,414.01 and 53,243	3,118	3,118.01 and 4,437
6	42,848	42,848.01 and 60,976	3,571	3,571.01 and 5,082
7	48,282	48,282.01 and 68,709	4,024	4,024.01 and 5,726
8	53,716	53,716.01 and 76,442	4,447	4,447.01 and 6,371
For each additional household member, add	+ 5,434	+ 5,434 and +7,733	+ 453	+ 453 and + 645

Application forms are being sent to all homes with a notice to parents or guardians. To apply for free or reduced price meals or free milk, households must fill out the application and return it to the school (unless notified at the start of the school year that children are eligible through direct certification). Additional copies are available at the office in each school. The information provided on the application will be used for the purpose of determining eligibility and may be verified at any time during the school year by agency or other program officials. Applications may be submitted at any time during the year.

To obtain free or reduced price meals or free milk for children in a household where one or more household members receive FoodShare, FDIPIR, or Wisconsin Works (W-2) cash benefits, list the FoodShare, FDIPIR or W-2 case number, list the names of all school children, sign the application, and return it to the school office.

For the school officials to determine eligibility for free or reduced price meals or free milk of households not receiving FoodShare, FDIPIR or W-2 cash benefits, the household must provide the following information requested on the application: names of all household members, total number of household members, and the adult signing the application form must also list the last four digits of his or her Social Security Number or mark the box to the right of "Check if no SSN". Also, the income received by each household member must be provided by amount and source (wages, welfare, child support, etc.).

Under the provisions of the free and reduced price meal and free milk policy Waupun Area School District Designee, Taher, Inc. will review applications and determine eligibility. If a parent or guardian is dissatisfied with the ruling of the official, he/she may wish to discuss the decision with the determining official on an informal basis. If the parent/guardian wishes to make a formal appeal, he/she may make a request either orally or in writing to: Carrie Hintze, Director of Business Services, 950 Wilcox St., Waupun, WI 53963 920-324-9341. If a hearing is needed to appeal the decision, the policy contains an outline of the hearing procedure. If a household member becomes unemployed or if the household size changes,

Non-discrimination Statement:

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g. Braille, large print, audiotope, American Sign Language, etc.), should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English. To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by:

- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov.

This institution is an equal opportunity provider.

Any questions regarding the application should be directed to the determining official.

ANNUAL NOTICE HOMELESS CHILDREN

The McKinney-Vento Act defines children and youth who are homeless (twenty-one years of age and younger) as:

- Children and youth who lack a fixed, regular, and adequate nighttime residence, and includes children and youth who are:
 - sharing the housing of other persons due to loss of housing, economic hardship, or a similar reason (sometimes referred to as double-up);
 - living in motels, hotels, trailer parks, or camping grounds due to lack of alternative adequate accommodations;
 - living in emergency or transitional shelters;
 - abandoned in hospitals, or
 - awaiting foster care placement.
- Children and youth who have a primary nighttime residence that is a public or private place not designated for, or ordinarily used as, a regular sleeping accommodation for human beings.
- Children and youth who are living in cars, parks, public spaces, abandoned buildings, substandard housing, bus or train stations, or similar settings.
- Migratory children who qualify as homeless because they are living in circumstances described above. If you are personally aware of or are acquainted with any children who may qualify according to the above criteria, the Waupun Area School District provides the following assurances to parents of homeless children:
 - The local district staff person (liaison) for homeless children is Wendi Dawson, Director of Student Services, (920) 324-9341 ext. 2188 and wdawson@waupun.k12.wi.us.
 - There shall be immediate enrollment and school participation, even if educational and medical records and proof of residency are not available.
 - All educational opportunities and related opportunities for homeless students (preschool to age 21), including unaccompanied youth, shall be the same as for the general student population.
 - Enrollment and transportation rights, including transportation to the school of origin. "School of origin" is defined as the school the child or youth attended when permanently housed or the school in which the child or youth was last enrolled.
 - Written explanation of a child or youth's school placement, other than school of origin or the school requested by the parent, with the right to appeal within the local dispute resolution process.
 - Meaningful opportunities for parents to participate in the education of their children. These shall include: special notices of events, parent-teacher conferences, newsletters, and access to student records.

Information is provided on the WI Department of Public Instruction website at: http://homeless.dpi.wi.gov/hmls_faqs.

Please contact Wendi Dawson, homeless liaison for the Waupun Area School District for additional information about homeless issues. Wendi Dawson can be reached at (920) 324-9341 ext. 2188.

SAGES

CONSTRUCTION NOTIFICATION

AUGUST 2017



Meadow View Primary

CONSTRUCTION NOTIFICATION

AUGUST 2017



INFO TO KNOW

COMPLETED WORK

- Flooring abatement
What you'll see:
Exposed concrete floors, new finishes to be completed Summer 2018

CURRENT WORK

- Boiler replacement
What you'll see:
Construction work will be taking place in lower level boiler room
- Site Work
What you'll see:
Bus traffic will remain the same; parent traffic will be relocated for start of school. Detailed information will be provided prior to start of school year.

UPCOMING WORK

- Media Center Addition (Fall 2017 - Spring 2018)
What you'll see:
Fenced construction areas, construction equipment, trucks hauling material, work taking place on south side of school
- Exterior re-cladding and window replacement (Fall 2017 - Summer 2018)
What you'll see:
Work taking place at school exterior
- Interior renovations (Fall 2017 - Summer 2018)
What you'll see:
Phased construction taking place inside the school



INFO TO KNOW

UPCOMING WORK

- New parking lot on east side of school (off Beaver Dam St.) (Fall 2017)
What you'll see:
Fenced construction areas. Construction equipment, trucks hauling materials, work taking place on north side of school.
No traffic changes for 2017-2018 school year; asphalt and restriping work summer of 2018
- Interior renovations (Summer 2018)
What you'll see:
N/A, work will be completed over the summer months
- Site Work
What you'll see:
No traffic changes for 2017-2018 school year; asphalt and restriping work summer of 2018
- New gym addition (Fall 2017 - Spring 2018)
What you'll see:
Fenced construction areas. Construction equipment, trucks hauling material, work taking place on north side of school

INDOOR ENVIRONMENTAL QUALITY (IEQ) MANAGEMENT PLAN

(August 3, 2017)

IEQ Plan As required in WI Stat. 118.075(3) and (4), the School District has created and maintains an Indoor Environmental Quality (IEQ) Management Plan. This IEQ plan included measures that include quality heating, ventilation and air conditioning (HVAC) systems, moisture control, integrated pest management, cleaning and maintenance schedules, appropriate material selections, routine building inspections by maintenance personnel, appropriate training of staff, and communication.

IEQ Coordinator As part of the IEQ plan the School District has identified the Building and Grounds Director, Michael Bos, as the IEQ Plan Coordinator. Mike can be reached by email at mbos@waupun.k12.wi.us or by phone at (920) 324-9341, ext 2107.

Reporting The School District strives to provide a healthy and comfortable environment for all students, staff, and visitors. The School District encourages the prompt reporting and resolution of any and all IEQ concerns.

All IEQ concerns shall be submitted in writing on the IEQ Concern Form to the Building and Grounds Director. The form is also electronically available to administrative staff at the school district web site.

A copy of the Indoor Environmental Quality (IEQ) Management Plan is available for review by contacting the District Office. Questions related to this plan should be directed to the School IEQ Coordinator.

PUBLIC NOTIFICATION OF NONDISCRIMINATION POLICY

It is the policy of the Waupun Area School District that no person may be denied admission to any public school in this district or be denied participation in, be denied the benefits of, or be discriminated against in any curricular and extracurricular activities, pupil service, recreational, or any other program or activity on the basis of race, color, religion, national origin, ancestry, creed, pregnancy, marital status, parental status, sexual orientation, sex, (including transgender status, change of sex or gender identity) or physical, mental, emotional or learning disability, any other characteristic protected by law in any of its students programs, activities, and employment ("Protected Classes") as required by § 118.13, Wisconsin Statutes. The Waupun Area School District policy is in compliance with applicable state and federal laws and regulations prohibiting unlawful discrimination and harassment as defined by (Title IX, 34 C.F.R. 106.9, Section 504, 34 C.F.R. 104.8, Title II, 28 C.F.R. 35.106) Students – Policy 2260, AG 2260D, Staff – Policy 1422, 3122 & 4122)

The District encourages informal resolution of complaints under this policy. A formal complaint resolution procedure is available, however, to address allegations of violations of the policy in the Waupun Area School District, or any questions concerning this policy should be directed to:

Dr. Tonya Olson, District Administrator
Education Service Center
950 Wilcox Street, Waupun, Wisconsin 53963

NOTICE OF DIRECTORY DATA

The Waupun Area School District, pursuant to the Family Educational Rights and Privacy Act and §118.125 (1) (b) (j) (1 and 2), has designated the following as Directory Data Information as provided in said Act and Statute: a student's name; date and place of birth; photograph; major field of study; participation in officially-recognized activities and sports; height and weight, if a member of an athletic team; date of graduation; or awards received.

Any parent, guardian, or eligible student (18 years of age or older) may inform the district of completing the district's Request to Withhold Directory Data Information form, obtained from the school offices, of his/her desire that all or any part of the directory information may not be disclosed without the parent, guardian, or eligible student's consent, provided that such notification is given to the district within fourteen (14) days of the annual publication of a Class I Notice regarding Directory Data Information. Any previous notices on file with the Waupun Area School District to withhold the disclosing of directory information are VOID with the publication of the annual notice. Requests to withhold Directory Data Information must be renewed annually.

ANNUAL NOTICE OF SPECIAL EDUCATION REFERRAL AND EVALUATION PROCEDURES

Upon request, the Waupun Area School District is required to evaluate a child for eligibility for special education services. A request for evaluation is known as a referral. When the district receives a referral, the district will appoint an Individualized Education Program (IEP) team to determine if the child has a disability, and if the child needs special education services. The district locates, identifies, and evaluates all children with disabilities who are enrolled by their parents in private (including religious) schools, elementary schools and secondary schools located in the school district.

A physician, nurse, psychologist, social worker, or administrator of a social agency who reasonably believes a child brought to him or her for services is a child with a disability has a legal duty to refer the child, including a homeless child, to the school district in which the child resides. Before referring the child, the person making the referral must inform the child's parent that the referral will be made.

Others, including parents, who reasonably believe a child is a child with a disability may also refer the child, including a homeless child, to the school district in which the child resides.

Referrals must be in writing and include the reason why the person believes the child is a child with a disability. A referral may be made by contacting Megan Kelly, Administrative Assistant to the Director of Special Education, Waupun Area School District at 920-324-9341 or by writing her at mkelly@waupun.k12.wi.us.

2017 U.S. PRESIDENTIAL SCHOLAR



Dylon Pokorny was named a 2017 U.S. Presidential Scholar. He was recognized at a ceremony at the White House in Washington, D.C. on June 18. Pokorny was one of 161 outstanding American high school seniors who has demonstrated outstanding academic achievement, artistic excellence, leadership, citizenship, service, and contribution to school and community.

Congratulations, Dylon!

WAUPUN AREA SCHOOL DISTRICT 2017-2018 School Calendar											
AUGUST 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31						Summer Break 8-9 Registration (Reg)					
SEPTEMBER 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30						4 No School - Labor Day 5 First Day of School for JSHS, RRI - Grades 3-6, and SAGES - Grades 3-6 7 First Day of School for MVP, RRI - Grade 2, SAGES - Grades K-2					
OCTOBER 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31						6 No-School - In-Service					
NOVEMBER 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30						1 End of 1st Term 2 No School - In-Service 3 No School 22 No School 23 No School - Thanksgiving 24 No School					
DECEMBER 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31						1 JSHS - End of 1st Trimester 25-Jan 1 No School - Winter Break					
JANUARY 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31						2 School Resumes 18 End of 2nd Term 19 No School - In-Service					
FEBRUARY 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28						19 No School - In-Service					
MARCH 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31						2 JSHS - End of 2nd Trimester 22 End of 3rd Term 23 No School - In-Service 26-30 Spring Break					
APRIL 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30						2 School Resumes 27 No School - In-Service					
MAY 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31						28 No School - Memorial Day					
JUNE 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30						3 Graduation 6 JSHS - End of 3rd Trimester 6 End of 4th Term 6 Last Day of School - Early Release 6 In-Service PM 7 In-Service					
Legend: No School for Students June 6 - Early Release											
Daily Schedules: 4K - Schedules Vary Meadow View 8:00 a.m. - 3:00 p.m. 324-3361 Rock River 8:10 a.m. - 3:10 p.m. 324-9322 SAGES 8:00 a.m. - 3:00 p.m. 928-3136 Jr/Sr HS 7:50 a.m. - 3:05 p.m. 324-5591											
Phone: Early Release Time (June 6) 11:30 a.m. 11:40 a.m. 11:30 a.m. 11:35 a.m.											
End of Terms 1st Term Nov. 1 2nd Term Jan. 18 3rd Term Mar. 22 4th Term Jun. 6											
End of Trimesters (JSHS Only) 1st Dec. 1 2nd Mar. 2 3rd Jun. 6											

Rock River Intermediate School CONSTRUCTION NOTIFICATION AUGUST 2017



i INFO TO KNOW

COMPLETE BY START OF SCHOOL

- Flooring abatement
What you'll see:
Exposed concrete floors and/or replacement floors. New floors installed summer of 2018.
- Roof replacement

UPCOMING WORK

- Interior renovations (Fall 2017 - Summer 2018)
What you'll see:
Phased construction taking place inside of the school; work to begin at new office and Special Education wing.
- Site Work
What you'll see:
No traffic changes for 2017-2018 school year; asphalt and restriping work summer of 2018.

2017-18 WAUPUN AREA SCHOOL DISTRICT ADMINISTRATIVE STAFF

SAGES
Jewel Mucklin,
Principal

Meadow View Primary
Wendy Sallam,
Principal

Rock River Intermediate
Sarah Leisses, Assistant Principal
Melinda Myers, Principal

Waupun Area Jr./Sr. High School
Steve Lenz, Principal
Erin Siedschlag, Assistant Principal
Lucas Thuecks, Assistant Principal

Central Office Administration
Rob Meyer, Director of Teaching and Learning
Tonya Olson, District Administrator
Wendi Dawson, Director of Student Services
Carrie Hintze, Director of Business Services
Adam Holzman, Director of IT
Mike Bos, Director of Building and Grounds (not pictured)



For more detailed information, scan to visit our website.

WASD SCHOOLS

EDUCATION SERVICE CENTER (ESC)

950 Wilcox Street • Waupun, WI 53963
PHONE: 920-324-9341 • FAX: 920-324-2630
District Administrator: Dr. Tonya Olson
Director of Business Services: Carrie Hintze
Director of Teaching and Learning: Rob Meyer
Director of Student Services: Wendi Dawson
Director of Buildings and Grounds: Mike Bos
Director of IT: Adam Holzman

SAGES

200 S. Depot Street • Fox Lake, WI 53933
PHONE: 920-928-3136 • FAX: 920-928-2284
Principal: Jewel Mucklin

MEADOW VIEW PRIMARY

601 Grandview Avenue • Waupun, WI 53963
PHONE: 920-324-3361 • FAX: 920-324-0490
Principal: Wendy Sallam

ROCK RIVER INTERMEDIATE

451 E. Spring Street • Waupun, WI 53963
PHONE: 920-324-9322 • FAX: 920-324-2929
Principal: Melinda Myers
Assistant Principal: Sarah Leisses

WAUPUN AREA JUNIOR/SENIOR HIGH SCHOOL

801 E. Lincoln Street • Waupun, WI 53963
PHONE: 920-324-5591 • FAX: 920-324-6995
Principal: Steve Lenz
Assistant Principal: Erin Siedschlag
Assistant Principal: Lucas Thuecks
Activities Director: Keith Milkowski

4K PROGRAM

For 2016-2017 4K registration questions, please contact
Linda Meagher at 920.324.9341, x2117
 or at lmeagher@waupun.k12.wi.us

ALTO REFORMED

Mon-Thurs am only
 N3697 Cty. Hwy. E • Waupun, WI 53963
920-346-5505

MEADOW VIEW PRIMARY SCHOOL

Mon-Fri am & pm
 601 Grandview Avenue • Waupun, WI 53963
920-324-3361

SAGES

Mon-Fri am only
 200 S. Depot Street • Waupun, WI 53963
920-928-3136

WAUPUN PRESCHOOL

Mon-Thurs am & pm
 114 South Forest • Waupun, WI 53963
920-345-1124

WEE CARE

Mon-Fri am & pm
 1 West Brown Street • Waupun, WI 53963
920-324-9558

CONFIDENTIALITY OF PERSONALLY IDENTIFIABLE INFORMATION OBTAINED THROUGH CHILD FIND ACTIVITIES

Waupun Area School District is required to locate, identify, and evaluate all children, with disabilities, including children with disabilities attending private schools in the school district, and homeless children. The process of locating, identifying, and evaluating children with disabilities is known as child find. This agency conducts the following child find activities each year, Ages and Stages Questionnaire (available at any time) and Speech/Language Screening on September 5 and 6, 2017. This notice informs parents of the records the school district will develop and maintain as part of its child find activities. This notice also informs parents of their rights regarding any records developed.

The school district gathers personally identifiable information on any child who participates in child find activities. Parents, teachers, and other professionals provide information to the school related to the child's academic performance, behavior, and health. This information is used to determine whether the child needs special education services. Personally identifiable information directly related to a child and maintained by the school is a pupil record. Pupil records include records maintained in any way including, but not limited to, computer storage media, video and audiotape, film, microfilm, and microfiche. Records maintained for personal use by a teacher and not available to others and records available only to persons involved in the psychological treatment of a child are not pupil records.

The school district maintains several classes of pupil records.

- "Progress records" include grades, courses the child has taken, the child's attendance record, immunization records, required lead screening records, and records of school extra-curricular activities. Progress records must be maintained for at least five years after the child ceases to be enrolled.

- "Behavioral records" include such records as psychological tests, personality evaluations, records of conversations, written statements relating specifically to the pupil's behavior, tests relating specifically to achievement or measurement of ability, physical health records other than immunization and lead screening records, law enforcement officers' records, and other pupil records that are not "progress records."

- Law enforcement officers' records are maintained separately from other pupil records. Behavioral records may be maintained for no longer than one year after the child graduates or otherwise ceases to be enrolled, unless the parent specifies in writing that the records may be maintained for a longer period of time. The school district informs parents when pupil records are no longer needed to provide special education. At the request of the child's parents, the school district destroys the information that is no longer needed.

- "Directory data" includes the student's name, address, telephone listing, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, photographs, degrees and awards received, and the name of the school most recently previously attended by the student.

- "Pupil physical health records" include basic health information about a pupil, including the pupil's immunization records, an emergency medical card, a log of first aid and medicine administered to the pupil, an athletic permit card, a record concerning the pupil's ability to participate in an education program, any required lead screening records, the results of any routine screening test, such as for hearing, vision or scoliosis, and any follow-up to the test, and any other basic health information, as determined by the state superintendent. Any pupil record relating to a pupil's physical health that is not a pupil physical health record is treated as a patient health care record under sections 146.81 to 146.84, Wisconsin Statutes. Any pupil record concerning HIV testing is treated as provided under section 252.15, Wisconsin Statutes.

The Family Educational Rights and Privacy Act (FERPA), the Individuals with Disabilities Education Act (IDEA), and section 118.125, Wisconsin Statutes, afford

parents and students over 18 years of age ("eligible students") the following rights with respect to education records:

- The right to inspect and review the student's education records within 45 days of receipt of the request. Parents or eligible students should submit to the school principal [or appropriate school official] a written request that identifies the records(s) they wish to inspect. The principal will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected. The school district will comply with the request without unnecessary delay and before any meeting about an individualized education program, or any due process hearing, and in no case more than 45 days after the request has been made. If any record includes information on more than one child, the parents of those children have the right to inspect and review only the information about their child or to be informed of that specific information. Upon request, the school district will give a parent or eligible student a copy of the progress records and a copy of the behavioral records. Upon request, the school district will give the parent or eligible student a list of the types and locations of education records collected, maintained, or used by the district for special education. The school district will respond to reasonable requests for explanations and interpretations of the records. A representative of the parent may inspect and review the records.

- The right to request the amendment of the student's education records that the parent or eligible student believes is inaccurate or misleading. Parents or eligible students may ask Waupun Area School District to amend a record that they believe is inaccurate or misleading. They should write the Director of Student Services, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the district decides not to amend the record, the district will notify the parent or eligible student of the decision and the right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

- The right to consent to disclosures of personally identifiable information in the student's education records, except to the extent that federal and state law authorize disclosure without consent. The exceptions are stated in 34 CFR 99.31, Family Educational Rights and Privacy Act regulations; Sec. 9528, PL107-110, No Child Left Behind Act of 2001; and section 118.125(2)(a) to (m) and sub. (2m), Wisconsin Statutes. One exception that permits disclosure without consent is disclosures to school officials with legitimate educational interests. A school official is a person employed by the district as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the school board; a person or company with whom the district has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the district discloses education records without consent to officials of another school district in which a student seeks or intends to enroll. Also the district discloses "directory data" without consent, unless the parent notifies the district that it may not be released without prior parental consent.

- The right to file a complaint with the U. S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA. The name and address of the Office that administers FERPA is: Family Policy Compliance Office, U.S. Department of Education, 400 Maryland Avenue, S.W., Washington, DC 20202-4605.

ANNUAL ASBESTOS NOTIFICATION

(August 3, 2017)

As a result of the federal law AHERA (Asbestos Hazard Emergency Response Act) all primary and secondary schools are required to develop and implement a plan for managing all building materials which contain asbestos. Included in the AHERA Act is the requirement to notify all parents, guardians, and staff members, as well as organizations representing them, of activities and events with the asbestos containing building materials annually.

Asbestos has been used in many building materials due to its outstanding insulating and strengthening properties. When asbestos is undisturbed or intact, it poses little hazard to human health. It is only when damage has or may occur that the quality of the school's management program becomes an issue.

In 1988, all buildings owned, leased, or "under the control of" the School District were inspected by EPA accredited inspectors, with building material samples analyzed by an independent laboratory. Based on the inspection, the School District prepared and the state approved a comprehensive management plan for administering the asbestos located within its buildings, safely and responsibly.

Once every three years, certified inspectors must re-inspect remaining materials. In addition, the rule requires a periodic walk-through (called "surveillance") in each area containing asbestos every six months.

Short-term workers (outside contractors e.g. telephone repair workers, electricians, etc.) must be provided information regarding the location of asbestos in which they may come into contact. All short-term workers shall contact the lead

maintenance person before commencing work

During the past summer the district contracted with an asbestos management company and had ACBM removed including floor tile and pipe insulation at the following schools:

SAGES in Fox Lake, Meadowview Primary and Rock River Intermediate

The School District also requires that all new building materials introduced in the School District are free from asbestos. For all new buildings/additions, the architect responsible for the design certifies that to the best of their knowledge, no asbestos containing materials are used. If new buildings are acquired, they too will be inspected.

The School District has a list of the locations(s) and type(s) of asbestos containing materials found in the building and a description and timetable for their proper management. A copy of the Asbestos Management Plan is available for review in the School District office as well as individual school offices. Copies are available at the School District Office at a cost of twenty-five (35) cents per page. Our goal is to be in full compliance with AHERA. It is our policy to maintain a safe and healthful environment for our students and our staff members. This shall be accomplished by strict enforcement of the policies regarding asbestos by the asbestos manager and the school officials.

LEA Designated Person
 Michael Bos
 Waupun Area School District

OUR COLLECTIVE COMMITMENTS TO YOU

We will...Provide a safe, positive, and accepting learning environment; Collaborate with students, families, and communities to improve learning for your child; Take collective responsibility for helping all students learn at high levels; Never stop learning, collaborating, and improving as a staff; Ensure our schools are a vital part of our communities and vice versa.

OUR VISION

A catalyst for innovation resulting in student success.

OUR MISSION

Acting together to maximize every student's potential.

WAUPUN AREA SCHOOL DISTRICT BOARD OF EDUCATION

Welcome to the Waupun Area School District where our goal is to foster an educational environment in which student achievement is at the forefront. High expectations and a focus on professional learning among our staff, ensure high levels of learning for all students.



Bill Bruins
President



Kathy Schlieve
Vice President



Ron Paul
Treasurer



Jennie Patrykus
Clerk



Glen Wilson
Member



Dylan Weber
Member



Milan Vande Zande
Member